CHEDBURGH PARISH COUNCIL

AGENDA FOR PARISH COUNCIL MEETING Monday 4th March 2024

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| Clerk: Frances Betts | Old Apple Farm |
|  | The Green |
| Tel: 01284 810508 | Barrow |
|  | Suffolk |
| Email:Chedburgh-pc@outlook.com | IP29 5DT |

To: Cllr A Smith, Cllr Rickard, Cllr Sellars, Cllr S Smith, Cllr McGhee, S C Cllr Soons and W S D Cllr Chester

You are duly summoned to the next meeting of Chedburgh Parish Council to be held on **Monday 18th March 2024 from 7.30 pm in the Stirling Room at the Erskine Centre. (replacing 4th March meeting)**

Frances Betts

Clerk to the Parish Council

[Chedburgh-pc@outlook.com](mailto:Chedburgh-pc@outlook.com)

Agenda

1. Welcome by Chair and apologies for absence.
2. Declaration of Councillors’ Interests
3. Public Participation.

1. To receive the County Councillor’s Report

2. To receive the District Councillor’s Report

1. Public Participation – possible parishioners interested in becoming Councillors
2. To Approve and Sign the Minutes of the Meetings held on January 22nd 2024
3. Chair’s Report and progress reports for information
4. Playground update including revamp, remedial work (see quote), hedges, ditch and ash trees
5. Fallen trees on playing field
6. Flooding issues in Queen’s Lane – update
7. Councillor Training
8. Handy person
9. Notice board on Chevington Road
10. Glazing issues on new houses Silver Tree Way
11. BT box electricity supply quote
12. Noise from Sewage plant
13. Silver Tree Way – final response from WSC and SCC
14. Parish Councillors reports
15. Cllr McGhee – VAS data
16. Cllr Sellars – 1. Community Pantry. 2. Meeting with PCC and CCDRCC re questionnaire
17. Planning Applications.
18. DC/24/0250/VAR - Unit 1 Bury Road Business Park Bury Road Chedburgh BurySt Edmunds Planning application - variation of condition 2 of DC/21/2410/FUL to enable drgs 4265-03H, 4265-04D and4265-05C to replace drgs 4265-03D, 4265-04C and 4265-05A. Consultation ends March 15th 2024
19. *DC/23/1348/HH - RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL 41 Majors Close, Chedburgh, Suffolk, IP29 4UN - PROPOSAL Householder planning application - a. double garage to side Elevation; b. single storey rear extension; c. vehicular access (pending decision)*
20. *DC/23/2033/HH 1 Tudor Close, Chedburgh. IP29 4XD – a.front porch b. single storey rear extension (following demolition of conservatory) (pending decision)*
21. *Dc/23/2037/TPO Street Record Kings PRK, Chedburgh. TPO 274 (1999) – one weeping willow T1 on plan T26 on order – overall crown reduction upto 4 metres. (pending decision)*
22. *Appeal – AP/23/0051/HAS previously DC/21/2404/HH 6 Kings PRK Chedburgh IP29 4TY – a. two storey front and side extension b. porch c. single storey side and rear extension d.partial conversion of garage (Appeal started 13th December 2023)*
23. *DC/23/1753/TPO – 3 Tudor Close, Chedburgh. IP29 4XDTPO 502 (2010) tree preservation order - one Oak (T1 on plan and order) a. reduce upper crown growing towards house by one metre b. crown lift by five metres c. reduce upper central limb growing towards footpath by two metres. No objections (awaiting decision)*
24. *DC/23/1675/HH – 11 Majors Close, Chedburgh. Replace steps with ramp. No objections. (awaiting decision)*

8.To receive Financial Officer’s Report

1. Discuss and sign off all bank transactions since the last meeting (self governance)

*NB By Virement means a payment not budgeted for (and does not come under a statutory power) but is a necessary expense for the running of the Council*

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| Invoice detail | Details of Payee | Amount £ | Statute Power | BACS or Cheque NO |
| 033 | Clerk January salary | 341.00 | S112 LGA 1972 | SO |
| 034 | Clerk February salary | 341.00 | S112 LGA 1972 | S0 |
| 035 | Clerk Annual Use of the Home fee | 160 | S112 LGA 1972 |  |
| 036 | Clerk expenses | 32.40 | S112 LGA 1972 |  |
| 037 | Clerk overtime for Jan/Feb 2024 | 298.50 | S112 LGA 1972 |  |
| 28140 | SALC Councillor Training shared with Chevington Parish Council | 305.40 | S112 LGA 1972 |  |
| 2424 | CCDRCC Hire of the hall | 80.00 | S119 LGA 1972 |  |
| 5008 | McGregor Services Cut hedge at play ground | 120 | S119 LGA 1972 | BACS |

1. Bank account balance as of 26.02.2024 is £27,001.04
2. Sign off invoices
3. Sign off Financial Risk Assessment
4. Sign of Internal Control Report
5. Sign off Internal Control Statement
6. Sign off Asset Register

9.Clerk’s report and actions

1. Lighting in Chedburgh
2. Revamp of notice board
3. Meeting with playground contractor
4. Drainage in playground
5. Ditch contractors x 2. Now have three quotes
6. WSC grass cutting contract
7. Questionnaire – PC working with PCC & CCDRCC
8. Lone Working Policy
9. Cloud storage for all documents
10. Email from a parishioner who lives on Silver Tree Way

10.Community Speed Watch

11. Items for next agenda –

12.Date of next meeting: Monday May 20th 2024 at 7.30pm